



FACILITIES COMMITTEE

MEETING MINUTE SUMMARY

Date: July 01, 2014

Time: 9:30a.m. – 11:00 a.m.

Location: Griffin Gate 60-180 A

PRESENT: Steve Baker, Elizabeth Barrow, Ken Emmons, Michael Reese, Jim Spillers, Christina Tafoya, and Peter White.

ABSENT: Agustin Albarran, Patrice Braswell-Burris, Tim Flood, Gene Gay, Beth Kelley, Lisa Ledri Aguilar, Julie Middlemas, Genie Montoya, Reyna Torriente, and Debbie Yaddow.

RECORDER: Stephanie Rodriguez

START TIME: 9:37 a.m.

OPENING INTRODUCTION AND SUMMARY BRIEFING:

Ken Emmons announced this facilities meeting has a low attendance due to schedule conflicts and summer leaves.

REGULAR AGENDA ITEMS:

District Wide Safety Committee Meeting:

The committee discussed the First Aid / CPR/ AED training that was offered on June 24th in Griffin Gate. The training had a successful attendance and additional training dates will be offered in December by the District.

Prop R and V Construction Bond Program May 2014 Update:

Architect Selection

The committee discussed the interviews that selected the architect for Cuyamaca College Student Services Building and Grossmont College's Arts & Communication Complex. The district has announced LPA has been selected to design Grossmont College Arts & Communication project and HMC Architects was selected to design Cuyamaca College's Student Services Building project.

Professional Services

The committee discussed the District seeking requests for qualification for materials testing, Inspectors of Record, Construction Managers, Civil, Mechanical, Electrical, and Plumbing Engineering services. Two outreach events were held in May regarding Proposition V's Request For Qualifications process; resulting in approximately 30 firms attending the events.

Drought Tolerant Landscaping Phase II Project

The committee discussed the landscaping portion being completed; next phase is to process signage to identify all native plants and rocks including the identification of the education zones.

CONSTRUCTION PROJECTS UPDATES:

Pool Equipment:

The committee discussed the unsuccessful public bid for the replacement of the existing pool equipment which had no competitive bids. The project will need to be re-evaluated to determine the scope and specifications. Currently, the pool equipment is under review for temporary needed repairs in order to extend the life of the equipment until the project can be re-bid. The Facilities Department and Administrative Services visited Granite Hills High School to conduct a review of the school's current existing pool system for project reference and lessons learned.

The committee discussed the pool deck will need to be repaired due to the deck material lifting and falling apart. This issue is currently under observation, research and input from consultants with options forthcoming.

District 1 hour Parking Project:

The committee discussed the forthcoming coming 1 Hour Parking Zone to replace the metered parking north of Lot #7. Upon completion of this work, 1 Hour Parking Zone will be monitored and enforced by CAPs. This project has been funded by the District.

District Lighting Retrofit Project:

The committee discussed the lighting in the classrooms and walkway lighting has been completed. The contractor is currently working on the replacement of parking lot lights which includes the replacement of the fixtures. All the replacement lighting is estimated to have a 15 year life expectancy. The next energy savings project to have the perimeter street lighting and additional classroom lighting replaced will be submitted to the state for approval.

Bldg.34 Re-flooring Project:

The committee discussed the success of the re-flooring project in Building #34 which was to install new sheet vinyl and vinyl base boards in (8) classrooms and re-install all the furniture. The original contractor of the sheet vinyl material removed the defective materials, replaced the flooring with new VCT tiles and issued a new warranty at no cost to the college.

Bldg.60 Flooring Project:

The committee discussed the recent awarding of contract for the replacement of the flooring in Griffin Center is Fordyce Construction. This project is anticipated to start today to replace carpeted areas in the lounge with two types of tile materials, capping off of the electrical floor outlets, installation of a new chair rails, and touch up paint. The project estimate time for completion in mid-August 8th.

Tennis Courts Project:

The committee discussed the Tennis Courts Replacement Project is under review by Division of State Architects. After the pre-qualification process was completed there were only two bidders qualified and met project requirements. Purchasing and Contracts Department and Gafcon Project Management will review bid results and send a notice to award to the lowest responsive bidder.

The committee discussed the ongoing planning and construction work to get the swing spaces in Building 36 ready for the relocation of the occupants in 38 modular trailers adjacent to the tennis courts. The demolition and construction will have noise which may impact the current occupants of the 38s.

200's Complex Project:

The committee discussed the selection of LPA as the architect for the Arts and Communications complex. A meeting was held with Tim Flood, Ken Emmons and Dr. Cooke to review the project scope, guidelines, master plan and the need to form a task force with members representing every department. Dean Steve Baker will provide a list of the proposed Task Force members to Ken Emmons.

Gym Re-Flooring Project:

The committee discussed the re-flooring of the gymnasium floors in buildings #42 and #43 current status. This project has two phases of re-flooring which includes sanding, re-finishing, and installation of sleeves for volleyball and badminton. The first phase of the upper gym floor has been completed. The second phase which is the lower gym floor will be completed by mid-July.

Trophy Cases Project:

The committee discussed the Trophy Cases project has been submitted to District Purchasing & Contracts Department for public bid process. This project scope includes (2) trophy cases & (2) stainless steel plaque display cases in Griffin Center, and (18) trophy cases in Bldg.41 Hall of Champions. This project budget is over budget from what Planning and Resources Committee allocated for the project. There was a request to include lighting inside of the trophy cases for more visibility. Ken stated the project was already over budget and there was no infrastructure set up for lighting. He reiterated the project completes the scope originally approved but was value engineered out due to cost overages when the structures were under construction.

Meeting Adjourned: 10:00 a.m.

Next meeting will be held on September 2, 2014, 9:30 – 11 a.m., Griffin Gate 60-180A

Meeting Minutes and attachments will be posted on the facilities, operations, and maintenance website.